

# BENEFITS

**Most benefit applications now have to be made on-line**

**the hub** can help!

**We provide one to one supported computer drop-in sessions to assist people:**

- With completing a range of online application forms
- Carrying out job search and job applications
- Creating or updating a CV

**ONE to ONE SUPPORTED DROP-INS**

**TUES: 10am to 1pm**

**WED: 2pm to 4pm**

**For more information contact:**

**the hub  
your community  
action centre**

**24-26 Friars Vennel  
Dumfries DG1 2RL  
Tel: 01387 269161**

**email: [info@thehubdg.org.uk](mailto:info@thehubdg.org.uk)  
[www.thehubdg.org.uk](http://www.thehubdg.org.uk)**

***Contact us if you require this leaflet in an alternative format***



**PROASSO**  
Charities Evaluation Services



Supported by



**Dumfries & Galloway**

**the hub  
Dumfries and Galloway**

A Scottish Charitable Incorporated Organisation  
Scottish Charity Number SC043384

**the hub – your community action centre is for community groups, voluntary organisations and social enterprises who need affordable, accessible office accommodation with development support to set up and deliver their services. Meeting rooms are also available to book at competitive hourly rates. We deliver a range of projects and services that support people and communities**



**Your community action centre**



**Who can use our public computers and internet?**

**Anyone 18yrs & over!**

**You just need to register with proof of identity**

**Available Mon to Fri  
9.30am to 12.30pm**

To use the public computers and internet at **the hub** you have to:

- Register and provide proof of your identity
- Agree to the terms and conditions of use
- Be 18 years of age or over



**Public computers and internet access are available in blocks of 30 mins sessions.**

### **Conditions of Use**

*Please refer to our full terms and conditions of use.*

In summary:

- Access is on a self-help basis.
- Where there is evidence of misuse relevant authorities will be informed.
- You must not view live television broadcasts.
- You must not download or print unsuitable or illegal material.
- You must not alter or delete software.
- You must not damage the computers or software.
- You must not attempt to remove the computers.
- Other than USB drives (memory sticks) and headsets you must not connect other hardware to our computers.
- You must respect the privacy of other users.
- It is your responsibility to remove any personal

### **Please note**

The internet is not a secure medium.

You are advised not to input credit card or personal details. If you use the computers to order goods and services, you do so at your own risk.

Materials obtained or copied may be subject to copyright laws. You need to obtain permission from the copyright holder before copying their material.

**All files or documents on the public access computers are deleted at the end of each day. You need to save and copy your documents to a memory stick or email a copy to your own email address.**

