

Are **YOU** ready?

If you would like support to:

**APPLY FOR BENEFITS  
JOB SEARCHES**

**APPLY FOR SOCIAL HOUSING  
CREATE OR UPDATE A CV**

**Then come along to one of our  
drop-ins.**

**There is no need to book!**

Before you start an online benefit application you may need to have information with you about any:

- Savings
- Earnings (e.g. from payslips)
- Existing benefits and pensions
- Outgoings (e.g. rent, mortgage, childcare etc)
- Local Housing Allowance limit (if you rent from a private landlord)

**We look forward to assisting  
you!**

**For more information contact:**

**the hub  
your community  
action centre**

**24-26 Friars Vennel  
Dumfries DG1 2RL**

**Tel: 01387 269 161**

**email: [info@thehubdg.org.uk](mailto:info@thehubdg.org.uk)  
[www.thehubdg.org.uk](http://www.thehubdg.org.uk)**

**ONE to ONE SUPPORTED  
DROP-INS**

**TUES 10am—12pm  
WED 2pm—4pm**

*Contact us if you require this  
leaflet in an alternative format*



**the hub Dumfries and Galloway**  
A Scottish Charitable Incorporated  
Organisation Scottish Charity Number SC043384

**the hub – your community action centre is for  
community groups, voluntary organisations and  
social enterprises who need affordable, accessible office  
accommodation with development support to set up and  
deliver their services. Meeting rooms are also available to  
book at competitive hourly rates. We deliver a range of  
projects and services that assist people and communities.**



Your community action centre

**“Getting Connected Project”**

**SUPPORTED**

**Drop-in**

**Sessions**



**We can help you to  
complete your  
on-line forms.**

# BENEFITS

Most benefit applications are now only available on-line.

This includes Housing Benefit, Council Tax Benefit, Job Seekers Allowance, Universal Credit and applications to the Scottish Welfare Fund.


You may not be familiar with applying for these on-line? Or maybe don't feel confident about using a computer?

## We Can Help!

**the hub**—your community action centre is offering **FREE one to one supported computer access** to help you learn how to submit your applications on-line.



## Our trained volunteers can:

- Help you to use a computer, even if you are a beginner
- Log you on to the internet and help you find the right form, called an 'e' form 
- Help you with understanding the 'e' forms, and filling in the answers
- Help you to complete the 'e' form and then submit it, or save it to finish another day
- Help you to use Find a Job
- Help you to apply for jobs on-line, and create or update a CV
- Help to give you confidence in yourself and your own ability to 'surf the net'



## What can you expect from our One to One supported drop-ins?

- Free, friendly and confidential support 
- Help from someone who understands—someone just like you
- An opportunity to set up your own email address, 
- Help to complete and return your benefit application forms

**Wanting help with a Universal Credit application? These Applications can take time. Please come in at the start of the drop in session, to ensure we have enough time to complete the entire form**

